



## NEW MEXICO JUDICIAL BRANCH Second Judicial District Court

### NOTICE OF NON-DISCRIMINATION UNDER THE AMERICANS WITH DISABILITIES ACT

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (“ADA”), the Second Judicial District Court (SJDC) will not discriminate against qualified individuals with either physical or mental disabilities in its services, programs, or activities. This notice applies to all Second Judicial District Court facilities, including the Bernalillo County Courthouse, the John E. Brown Juvenile Justice Center and the Bernalillo County Public Safety Building.

**Employment:** The Second Judicial District Court does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under Title I of the ADA as well as other applicable Federal Civil Rights Laws. For ADA Accommodations for SJDC employment, contact the Human Resource Division at (505) 841-7432.

**Effective Communication:** The Second Judicial District Court will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in the Court’s services, programs, and activities, including qualified sign language interpreters, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

**Request for Accommodation:** The Second Judicial District Court will make all reasonable accommodations and reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. However, the ADA does not require the Second Judicial District Court to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden. Anyone who requires an auxiliary aid or service for effective communication or a modification of policies or procedures to participate in a service, program, or activity of the Second Judicial District Court should contact its ADA Coordinator as soon as possible but no later than 48 hours before the scheduled event.

Art Gallegos, SJDC ADA Coordinator  
400 Lomas NW, 3rd Floor Room 325  
Albuquerque, New Mexico 87102  
Phone: (505) 841-7425  
Fax: (505) 841-7446

**Request for Accommodation for a Court Hearing:** Counsel or self-represented litigants may notify the Clerk of the Court of the nature of the disability at least five (5) business days before any hearing so appropriate accommodations may be made.

**No Surcharge:** The Second Judicial District Court will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

**Notice to Sub-recipients of Federal Grant Funding:** In 2018, the Second Judicial District Court received federal funding to enhance two of its specialty court programs. In all contracts with Contractors providing services to the Court under the Grant(s), the Court has notified those Contractors of prohibited acts of discrimination and of the

requirements for having grievance procedures for filing any Complaints of alleged discrimination. Compliance with these requirements and notifying the Court of any such claims are material terms of those contracts.